

NIT/GAZ
14/9/16

THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
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M.D.

Date : 8/9/2016

Hafed/AW-III/WH/723

Dated: 07.092016

The District Manager,
Hafed, Karnal.

Subject:- Instructions/guidelines for payment of wages to manpower engaged through security agencies/outsourcing agencies.

Reference your letter No. Hafed Hafed/DO/KNL/Acct./WH/2463-65 dated 18.08.2016 regarding above mentioned subject. H.O has already issued the instructions vide letter No. Hafed/ WH/AW-III/Security/2163 dated 30.09.2015 and have also been reiterated vide letter No. Hafed/WH/Security Agency/AW-III/ 21 dated 7.01.2016.

1. You are directed to ensure attendance of manpower engaged through security/ outsourcing agencies be got marked through Aadhar based biometric machine, so that verification of muster-roll may be done at district office level to avoid delay in verification of attendance.
2. Store keeper/Centre incharge concerned be directed to verify the attendance of manpower engaged through security/outsourcing agency by 2nd of each month under proper receipt. There should be no delay in future in this regard.
3. You will ensure that payment of wages to manpower engaged through security/outsourcing agencies be made by 7th of every month by the security/outsourcing agencies through the aadhar approved bank accounts only.

Above instructions be followed strictly in letter and spirit.


General Manager (Proc. & WH)
For Managing Director 6/9/16
Hafed, Panchkula.

- CC:
1. All the DM,GMs/PMs/Incharges of the Units except District Manager, Hafed Karnal, Hafed in the State, with the directions to follow the above instructions in letter and spirit without fail.
 2. CAO & all Accounts officers, Hafed.
 3. P.S to MD, Hafed for kind information of Managing Director please.

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