



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (IN
TEL: 2590520-24, FAX: 2590711 E-mail: hafed@hry.nic.in
Web-site: www.hafed.gov.in



Short Term E-Tender Notice

Hafed invites E-Tender for Supply of Packing Material from the reputed manufacturers/authorized dealers for the packing of Rice/Flour in Hafed Mill Taraori as per detail given below:-

SN	Particular	Quantity Required	EMD
	Hafed Rice Mill		
1	Long Grain 25kg. Non Woven printed bags	4000Nos.	4000/-
2	Superfine Permal 25kg. Non Woven printed bags	6000Nos.	6000/-
3	Superfine Permal 5kg. Non Wooven printed bags	4000Nos.	2400/-
4	Plain PP Master Bags (24"x28")	6000Nos.	3000/-
	Hafed Flour Mill		
1	10 kg. Normal wheat Atta printed laminated rolls	24000kg.	220000/-
2	5 kg. Normal wheat Atta printed laminated rolls	450kg.	4500/-
3	5 kg. Desl wheat Atta printed laminated rolls	300kg.	3000/-
4	Hafed Printed PP Bags (24"x44") for 50kg packing Normal Atta	40000Nos.	36000/-
5	Plain PP Master Bags (24"x44")	55000Nos.	32000/-

The tender document containing details of required material, quantity, specifications etc. and other terms & conditions are available on portal <https://haryanaeprocurement.gov.in> and at Hafed Website www.hafed.gov.in. The tender document can be downloaded on deposit of Rs. 500/- (non-refundable) as tender fee and e-service fee of Rs.1000/- (non-refundable).The tender document must be accompanied with the Earnest Money. The tender document and the EMD must be remitted on or before 16.12.2017 upto 5.00 PM. The date of technical bid submission is from 27.11.2017 at 11.00 AM to 18.12.2017 upto 11.00 AM through e-Tender portal as mentioned above. The date of financial bid submission is from 27.11.2017 at 11.00 AM to 18.12.2017 up to 11.00 AM through e-Tender portal as mentioned above. All the bidders are required to get registered on the e-tendering portal and obtain a Digital Signature from M/s Nextenders (India) Pvt. Ltd, Panchkula. The technical bid will be opened at 11.30 AM and the Financial bid at 03.00 PM on 18.12.2017 at Hafed Corporate office, Sector-5, Panchkula. Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

Managing Director
HAFED: PANCHKULA

TENDER FORM

The Parties/Bidders can submit their tender documents as per the dates mentioned in the key dates:-

SN	Particulars	Remarks
1	Super scribed No. of Tender	Hafed/FM/
2	On line submission of EMD, Tender Fee & e-service Fee	Upto 05.00 PM on 16.12.2017
3	On line technical Bid submission	Upto 11.00AM on 18.12.2017
4.	On line financial Bid submission	Upto 11.00 AM on 18.12.2017
4	Manual submission of additional/supporting documents only.	Upto 12.00 Noon on 18.12.2017
5	Date and Time of opening of Technical Bids	On 18.12.2017 at 11.30 AM
6	Date and Time of opening of Financial Bids of only valid Bidders	On 18.12.2017 at 03.00 PM
7	Tender fee Rs.1000/-	
8	Earnest Money required	As indicated against each item

Detailed Notice Inviting Tender

Short term e-Tender is invited for Supply of Packing Material from the reputed manufacturers/authorized dealers for the packing of Rice/Flour in Hafed Flour and Rice Mill Taraori as per detail given below:-

SN	Particular	Quantity Required	EMD
	Hafed Rice Mill		
1	Long Grain 25kg. Non Woven printed bags	4000Nos.	4000/-
2	Superfine Permal 25kg. Non Woven printed bags	6000Nos.	6000/-
3	Superfine Permal 5kg. Non Wooven printed bags	4000Nos.	2400/-
4	Plain PP Master Bags (24"x28")	6000Nos.	3000/-
	Hafed Flour Mill		
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2	5 kg. Normal wheat Atta printed laminated rolls	450kg.	4500/-
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4	Hafed Printed PP Bags (24"x44") for 50kg packing Normal Atta	40000Nos.	36000/-
5	Plain PP Master Bags (24"x44")	55000Nos.	32000/-

TERMS AND CONDITIONS

This is a two-bid tender to be submitted through e-tender, which can be downloaded from the website www.hafed.nic.in and online from <https://haryanaeprocurement.gov.in> The technical as well as financial bid is to be submitted online on the web portal

<https://haryanaeprocurement.gov.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids

or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time

1. **The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of EMD fee in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. **on or before _____ and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended party thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**
The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.
The Payment for document fee (Rs.500/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

Important Note:

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during

the stipulated time frame of the Applicant/Bidder Stage.

INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the parties/bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website - <https://haryanaeprocurement.gov.in>.

2.3 The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

2.4 The party/bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**M/s Nextenders (India) Pvt. Ltd.
O/o. DS&D Haryana,
SCO-09, IInd Floor,
Sector-16,
Panchkula-134108**

E-mail: Chandigarh@nextenders.com

**Help Desk: 0172-2582008-09, 2618292 &
1800-180-2097 (Toll Free Number)**

2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the

data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Opening of an Electronic Payment Account:

For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.

4. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <http://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

5. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

6. Download of Tender Documents:

The tender documents can be downloaded free of cost from the e - Procurement portal <https://haryanaeprocurement.gov.in>

7. Key Dates

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

8. Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):

8.1 Online Payment of Tender Document Fee + e-Service fee: The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

8.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted/uploading for Technical bid under online Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.

A. Only Electronic Form (Refer Tender document).

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

NOTE:-

(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

In the first instance, the online payment details of tender document fee + e-Service and EMD & Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

Guideline for Online Payments at e-Procurement Portal of Government of Haryana.

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows:

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,

- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.
The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT/OTC

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated:
 - Beneficiary account no: (unique alphanumeric code for e-tendering)
 - Beneficiary IFSC Code:
 - Amount:
 - Beneficiary bank branch:
 - Beneficiary name:
- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

List of Net banking banks

- | | |
|------------------------------------|-------------------------------|
| 1. Allahabad Bank | 2. Axis Bank |
| 3. Bank of Bahrain and Kuwait | 4. Bank of Baroda |
| 5. Bank of India | 6. Bank of Maharashtra |
| 7. Canara Bank | 8. City Union Bank |
| 9. Central Bank of India | 10. Catholic Syrian Bank |
| 11. Corporation Bank | 12. Deutsche Bank |
| 13. Development Credit Bank | 14. Dhanlaxmi Bank |
| 15. Federal Bank | 16. HDFC Bank |
| 17. ICICI Bank | 18. IDBI Bank |
| 19. Indian Bank | 20. Indian Overseas Bank |
| 21. Indusind Bank | 22. ING Vysya Bank |
| 23. J and K Bank | 24. Karnataka Bank |
| 25. Kotak Mahindra Bank | 26. Karur Vysys Bank |
| 27. Punjab National Bank | 28. Oriental Bank of Commerce |
| 29. South Indian Bank | 30. Standard Chartered Bank |
| 31. State Bank of Bikaner & Jaipur | 32. State Bank of Hyderabad |
| 33. State Bank of India | 34. State Bank of Mysore |
| 35. State Bank of Travencore | 36. State Bank Of Patiala |
| 37. Tamilnad Mercantile Bank | 38. Union Bank of India |
| 39. United Bank of India | 40. Vijaya Bank |
| 41. Yes Bank | |

For making payment through Demand Draft against the online Challan generated for OTC:

The intended bidders are required to draw demand draft in favour of below furnished details.

Sr No.	Account title
1	GOH E- PROC EMD ESCROW A/C DSND HAFED

Terms & Conditions

1. Eligibility Criteria:-

The established manufacturers and/or authorized dealers of Packing Material may apply.

The Bidder must have at least three years experience in the relevant field, bidder shall submit certificate of experience. The company having ISO: 9001:2000 certifications will be entrained. The items should be either ISI marked or as per ISI specification.

2. The Bidders are advised to carefully read the tender document and terms & conditions. Unless the Bidder specifically states any contrary respect of any particular clause, it shall be presumed that he accepts all the terms and conditions as have been laid down in the tender documents.

3. Tenders must be submitted in the tender online provided in the tender documents. The Bidders may attach additional sheets to the tender form wherever detailed description is necessary.

4. Bidders should enclose with their offers descriptive catalogue, literature, leaflets and engineering drawings supplementing the description and point out any special feature/advantages of their equipment/material quoted. All the literature, leaflets, engineering drawings etc. should be in English or accompanied by English translation in case the language is other than English.

5. Earnest Money:-

The interested parties/suppliers must remit the requisite Tender Document fee & EMD Online. No interest will be paid on EMD. The EMD money of the unsuccessful tender will be refunded after the finalization of the tender not later than 30 days of allotment of tender.

6. The technical and financial bids should be strictly as per the format given herein.

7. Security Deposit/Performance Security:-

The successful Bidder shall deposit the security through demand draft to the extent of 10% of the contract price (after adjusting the amount of earnest money) to fulfill the condition of contract, within 3 days from the date of issue purchase order.

8. Forfeiture of Earnest Money:-

In the event of a Bidder, whose tender is received within time, withdraws his tender before the official decision or a Bidder whose tender has been accepted and if fails to execute the contract or fails to furnish security, the earnest money deposited by such Bidder shall be forfeited.

9. Execution of contract:-

The supplier shall be solely responsible for the execution of the contract and the whole contract is to be executed to the entire satisfaction of the Federation (Hafed).

10. Transfer and subletting:-

The supplier shall not sublet, transfer, assign or otherwise part with the contract to any person, firm or company directly or indirectly, or any part thereof without the written permission of the Federation.

11. Indemnity:-

The supplier shall at all times indemnify the Federation against all claims which may be made in respect of the said equipment for infringement of any right protected by patent, registration of design or trade mark provided always that in the event of any claim in respect of an alleged breach of a patent registered design or trade mark being made against the Federation, he shall notify the supplier of the same and the supplier shall be at liberty, but at his own expense, to conduct negotiations for settlement or prosecute any litigation that may arise there from. In the event of the Federation becoming liable to pay any amount on any aforesaid, the supplier shall pay the amount so payable and the expenses incurred in that behalf.

12. Packing:-

The supplier shall pack the material/equipment properly to ensure its safe delivery without any loss or injury upto the destination.

13. Insurance:-

The supplier shall dispatch all the consignments duly insured for all transit risks according to the dispatch instructions given by the Federation. To avoid complications that may arise at the time of settlement of claims by under-writers for transit losses, the insurance coverage should be arranged by the supplier as under:-

- a) All transit risk insurance shall be arranged commencing from their works to the site of the Federation/Purchaser.
- b) The cover provided by the Insurance Company should be such as to allow complete replacement of any item lose or damaged.
- c) The supplier is responsible to give safe delivery to the equipment upto the project site. For any loss/ damage etc. during transit, the supplier shall have to lodge the claim with the under-writers/insurers and pursue the same till settlement.

14. Delivery/Liquidated:-

The supplier shall undertake to complete the supply of material/equipment within 15 days from the date of allotment of the tender. No extension of delivery period should be allowed to supplier. Date of issue of Goods received by consignee unit shall not be construed as date of receipt of the equipment for the purpose of calculating delivery period.

15. Default and risk purchase:-

In case the supplier fails to deliver the as per the time schedule a penalty of 1 %(per week) shall be levied on the value of unsupplied items. But no extension shall be given beyond 2 weeks. After expiry the extended two weeks period, Hafed shall be at liberty to purchase the items at the risk and cost of the supplier.

16. Terms of Payments:-

- a) All invoices shall be prepared in quadruplicate in favour of concerned Purchaser' i.e. Hafed Flour/Rice Mill Taraori, Distt. Karnal (Haryana) and shall be signed by the Supplier or his authorized agent. Every invoice shall bear a certificate that the material covered by the invoices has been inspected by the supplier before delivery and conforms in every way to the contract specifications and is packed in accordance with the contract requirements and further that no invoice has been referred previously in respect of the articles charged in the particular invoice. The invoice shall be sent in duplicate to concerned consignees and two copies to Hafed, Head Office, Panchkula. 70% payment of the invoice value would be paid by Hafed on receipt and satisfactory inspection report by the authorized committee.
- b) Balance 30% of the invoice value, shall be paid after getting satisfactory test report from the government approved authorized lab.

17. Custom Drawback:-

In case of any change in regulations governing Excise duty after placement of order resulting in reduction or withdrawal in full of excise duty on any item ordered, such benefit shall be passed on to the Federation. If by reason of custom notifications published after the placing of the order, the items to be supplied shall become, an exportation subjects to custom drawback in respect of duty paid on them or on the materials used in their manufacture, the supplier shall recover the amount of the drawback and the contract price of the stores shall be reduced by the amount to be recovered.

18. Corrupt Gifts and payments of commission:-

Any bribe, commission, gift or advantages given, promised or offered by or on behalf of the supplier, his agents or representatives or any on their behalf to any employee, representative or agent of the Federation/or any person on his behalf in relation to the execution of this or any other contract with the Federation shall, in addition to the criminal

liability under the laws in force, subject the supplier's cancellation of this and other contracts with the Federation, and also to payment to any loss resulting from any such cancellation to the extent as is provided in case of cancellation under Clause No.11, " DEFAULT AND RISK PURCHASE" and the Federation shall be entitled to deduct the amounts so payable from any money otherwise due to the supplier under this or any other contract.

19. Rates Clause / Validity:

After finalization of the supply rate/rate contract, in case the rates of the items decrease before supplying the material during the contract period, the difference shall be passed to Hafed. The rates offered should be FOR destination i.e. Hafed Flour Mill, Taraori Karnal inclusive of all taxes i.e. GST, Fright, Excise Duty etc. The rates shall be valid for acceptance for 1 year from the date of opening / negotiations of tender.

20. NEGOTIATIONS:

Hafed reserves the right to negotiate the rates. All the bidders are advised to be present at the time of opening of financial bids for negotiation. Negotiations will be held on the same day after opening the financial bids. However, the negotiations could be held upto L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 and L-3 is within 5% of the L-1 quoted rate. In case where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by the L-1 bidder, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price .In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as L-1 bidder. As regard the apportionment of the quantity of the supplies, the finally determined L-1 bidder would be accorded due preference and the allocation of the order may be decided by Hafed subject to information available in the DNIT for example his offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. or any other rational parameter. The balance order may be apportioned between the L-2 and L-3 bidders, if they accept the final L-1 rates on the basis of identical information, for example their offered quantity, capacity to supply, sales turnover, orders

in hand, past performance etc. which may be decided by Hafed on case to case basis.

- 21.** All disputes or differences in relation to the contract or the interpretation of any of its terms or implementation thereof or arising out of the concerned directly or indirectly with the contract shall be referred to the Managing Director, Hafed or his nominee who shall be the sole arbitrator, whose decision shall be final and binding on both the parties.

TECHNICAL BID FOR Supply of Packing Material .

Name and complete address of the firm / Company/ Dealers.

Contact No's.....
E-Mail Address.....
Contact persons (Name & designation).....
VAT/TIN No.....
PAN No.....

1. Name and address of Bankers of the firm/party.....
2. An experience certificate to be submitted stating at least three years experience in the relevant field. The companies having ISO: 9001:2000 certifications will be entertained. The items should be either ISI marked or as per ISI specification.
3. Financial data of the firm/party of last three years

Year	Turnover	Net Profit
2013-14		
2014-15		
2015-16		

(Supporting documents in terms of financial status of the Firm/Party i.e. Balance Sheet of last three years duly audited and attested by Chartered Accountant be enclosed)

4.
.....

(Name and Designation of authorized signatory who will make correspondence and sign the agreement.

I/We have gone through the detailed terms and conditions which are acceptable to us.

Place
Date

Signature of the Party
Name
Designation
Address
Phone/Mobile No.
E-Mail
Company / Firm seal

FINANCIAL BID FOR SUPPLY OF Packing Material.

Name and complete address of the Firm / Company

.....
.....

I/We hereby agree to supply the following packing material on the rates as mentioned below to Hafed:-

SN	Particular	Per Unit FOR Rate in Rupees (including all tax)
Hafed Rice Mill, Taraori		
1	Long Grain 25kg. Non Woven printed bags	
2	Superfine Permal 25kg. Non Woven printed bags	
3	Superfine Permal 5kg. Non Wooven printed bags	
4	Plain PP Master Bags (24"x28")	
Hafed Flour Mill, Taraori		
1	10 kg. Normal wheat Atta printed laminated rolls	
2	5 kg. Normal wheat Atta printed laminated rolls	
3	5 kg. Desu wheat Atta printed laminated rolls	
4	Hafed Printed PP Bags (24"x44") for 50kg packing Normal Atta	
5	Plain PP Master Bags (24"x44")	

I / we hereby agree to abide by all the terms and conditions laid down in the tender documents.

The rates are FOR in the Hafed Flour Mill, Taraori included all taxes on Turnkey basis.

Place:.....
Date:.....

Signature of the Party,
Name _____
Designation _____
Address: _____
Phone/Mobile No. _____
E-Mail: _____
Company / Firm Seal _____

Annexure-I

Sr. No	Item name	Standard Specification	Acceptable specification	Quantity required	EMD	Remarks.
Hafed Rice Mill, Taraori						
1.	Long Grain 25kg. Non Woven	Size=670mmx470mm Weight=85-90gms. 120GSM	- ±3% ±3%	4000Nos.	4000/-	Printing Ink must be food grade & as per IS 11652
2.	Superfine Permal 25kg. Non Woven	Size=670mmx470mm Weight=85-90gms. 120GSM	- ±3% ±3%	6000Nos.	6000/-	Printing Ink must be food grade & as per IS 11652
3.	Superfine Permal 5kg. Non Wooven	Size=390mmx310mm Weight=45gms. 120 GSM	- ±3%	4000Nos.	2400/-	Printing Ink must be food grade & as per IS 11652
4.	Plain PP Master Bags	Size=24"x28" Weight=45-50gms.	- ±3%	6000Nos.	3000/-	As per IS 9733-2003
Hafed Flour Mill, Taraori						
1.	10 kg. normal wheat flour printed laminated rolls	Size=820mmx560mm Weight=55-60gms. 12mic poyster+110mic poly	- ±3% ±3%	24000kg.	220000/-	As per cylinder provided by Hafed & Printing Ink must be food grade As per IS 2508
2.	5kg. Normal Wheat Atta Printed laminated Rolls	Size=820mmx560mm Weight=55-60gms. 12mic poyster+110mic poly	- ±3% ±3%	450kg.	3000/-	Printing Ink must be food grade As per IS 2508
3.	5kg. Desi Wheat Atta Printed laminated Rolls	Size=820mmx560mm Weight=55-60gms. 12mic poyster+110mic poly	- ±3% ±3%	300kg.	4500/-	Printing Ink must be food grade As per IS 2508
4.	Hafed Printed PP Bags 50kg.	Size=24"x44" Weight=115-120gms.	- ±3%	40000Nos	36000/-	Printing Ink must be food grade IS 9733-2003
5.	Plain PP Master Bags	Size=24"x44" Weight=80-85gms.	- ±3%	55000Nos	32000/-	IS 9733-2003

Scope of work	Supply of Packing Material for packing of rice and Flour.
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Cost of document	Rs.500/- (Rs.Five Hundred)
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Contact Details	G.M. (Processing) Hafed Corporate Office, Sector-5, Panchkula (Haryana) Phone No.0172-2587054, 2590520-26 E-mail: - hafed@hry.nic.in , hfdgmrice@hry.nic.in
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GENERAL TERMS AND CONDITIONS:

1. The tenderers should enclose the detailed technical specifications of the Packing material offered.
2. The bidder has the option to submit any additional document offline/ manually if required.
3. No interest shall be payable on EMD/Security deposit.
4. Any kind of advance will not be paid by HAFED to any Party against supplies.
5. Telegraphic and conditional tender or tenders without requisite amount of earnest money shall be rejected.
6. The rates should be quoted F.O.R. destination i.e. Hafed Rice/Flour Mill, Taraori, District Karnal (Haryana) including all taxes. GST/VAT/Taxes/Excise duty etc., if any, should be clearly mentioned.
7. The federation reserves the right to reject any or all of the tenders received without assigning any reason.