



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL: 2590520-24, FAX: 2590711 E-mail: hafed@hry.nic.in  
Web-site: www.hafed.gov.in



**SHORT TERM E- TENDER NOTICE  
PURCHASE OF RICE**

Hafed invites E-tender for supply of various variety of Rice from the reputed supplier/authorized dealers for Hafed Rice Sheller, Taraori as per details given below:-

<b>Sr. No.</b>	<b>Name of Product</b>	<b>Quantity in Qtl.</b>	<b>EMD (In Rs.)</b>
1	Pusa Basmati Steam Rice (Wand)	250	Rs. 35000
2	Pusa Basmati Steam Rice (Tibar)	200	Rs. 25000
3	Pusa Basmati Steam Rice (Dubar)	100	Rs. 10000
4	Pusa Basmati Steam Rice (Moongra)	200	Rs. 10000
5	Superior Permal Rice (Wand)	1500	Rs. 90000
6	1121 Basmati Steam Rice (Wand)	250	Rs. 40000

The quantities given above are purely tentative and can increase or decrease at the sole discretion of Hafed. The tenderer will have to quote the rate of minimum 50% of the quantity of the required quantity. The tender document containing details of rice, quantity, specifications etc. and other terms & conditions are available on portal <https://haryanaeprocurement.gov.in> and at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). The tender document can be downloaded on deposit of Rs. 1000/- (non-refundable) as tender fee and e-service fee of Rs.1000/- (non-refundable).The tender document must be accompanied with the Earnest Money. The tender document and the EMD must be remitted on or before 05.02.2018 upto 5:00 PM. The date of bid submission is from 24.01.2018 at 15.00 Hrs to 07.02.2018 upto 11:00 AM through e-Tender portal as mentioned above. All the bidders are required to get registered on the e-tendering portal and obtain a Digital Signature from M/s Nextenders (India) Pvt. Ltd, Panchkula. The technical bid will be opened at 12.00 Noon and the Financial bid at 15.00 Hrs on 07.02.2018 at Hafed Corporate office, Sector-5, Panchkula. Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

**Managing Director  
Hafed Panchkula**

## TENDER DOCUMENT

SN	Particulars	Remarks
1	On line submission of EMD, Tender Fee & e-service Fee	Upto 5:00 PM on 05.02.2018
2	On line Bid submission	Upto 11:00 AM on 07.02.2018
3	Date and Time of opening of Technical Bids	On 07.02.2018 at 12.00 Noon
4	Manual submission of additional/ supporting document only	Upto 02:30 PM on 07.02.2018
5	Date and Time of opening of Financial Bids of only valid Bidders	On 07.02.2018 at 3.00 PM

## TERMS AND CONDITIONS

This is a two-bid tender to be submitted through e-tender, which can be downloaded from the website [www.hafed.nic.in](http://www.hafed.nic.in) and online from <https://haryanaeprocurement.gov.in> The technical as well as financial bid is to be submitted online on the web portal

<https://haryanaeprocurement.gov.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time

- 1. The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of EMD fee in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) **and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended party thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One

Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee (Rs.1000/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

**Important Note:**

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

**INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:-**

All the parties/bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3** The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

**2.4** The party/bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**M/s Nextenders (India) Pvt. Ltd.**

**O/o. DS&D Haryana,**

**SCO-09, IInd Floor,**

**Sector-16,**

**Panchkula-134108**

**E-mail:** [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)

**Help Desk:** 0172-2582008-09, 2618292 &

1800-180-2097 **(Toll Free Number)**

**2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

**2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

**2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

**2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3. Opening of an Electronic Payment Account:**

For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.

**4. Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <http://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

5. **Online Viewing of Detailed Notice Inviting Tenders:**  
The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.
6. **Download of Tender Documents:**  
The tender documents can be downloaded free of cost from the e - Procurement portal <https://haryanaeprocurement.gov.in>
7. **Key Dates**  
The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.
8. **Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):**
- 8.1 **Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.  
The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

## **8.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted/uploading for Technical bid under online Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.

- A. Only Electronic Form (Refer Tender document).  
FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

### **NOTE:-**

**(A) *Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.***

**(B) *For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.***

In the first instance, the online payment details of tender document fee + e-

Service and EMD & Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

#### **A) Debit Card**

##### **The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

##### **The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment

- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.  
The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT/OTC**

The bidder shall have the option to make the EMD payment via RTGS/NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated:
  - Beneficiary account no: (unique alphanumeric code for e-tendering)
  - Beneficiary IFSC Code:
  - Amount:
  - Beneficiary bank branch:
  - Beneficiary name:
- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

#### **List of Net banking banks**

- |                               |                          |
|-------------------------------|--------------------------|
| 1. Allahabad Bank             | 2. Axis Bank             |
| 3. Bank of Bahrain and Kuwait | 4. Bank of Baroda        |
| 5. Bank of India              | 6. Bank of Maharashtra   |
| 7. Canara Bank                | 8. City Union Bank       |
| 9. Central Bank of India      | 10. Catholic Syrian Bank |
| 11. Corporation Bank          | 12. Deutsche Bank        |
| 13. Development Credit Bank   | 14. Dhanlaxmi Bank       |
| 15. Federal Bank              | 16. HDFC Bank            |
| 17. ICICI Bank                | 18. IDBI Bank            |
| 19. Indian Bank               | 20. Indian Overseas Bank |
| 21. Indusind Bank             | 22. ING Vysya Bank       |
| 23. J and K Bank              | 24. Karnataka Bank       |

- |                                    |                               |
|------------------------------------|-------------------------------|
| 25. Kotak Mahindra Bank            | 26. Karur Vysys Bank          |
| 27. Punjab National Bank           | 28. Oriental Bank of Commerce |
| 29. South Indian Bank              | 30. Standard Chartered Bank   |
| 31. State Bank of Bikaner & Jaipur | 32. State Bank of Hyderabad   |
| 33. State Bank of India            | 34. State Bank of Mysore      |
| 35. State Bank of Travencore       | 36. State Bank Of Patiala     |
| 37. Tamilnad Mercantile Bank       | 38. Union Bank of India       |
| 39. United Bank of India           | 40. Vijaya Bank               |
| 41. Yes Bank                       |                               |

**For making payment through Demand Draft against the online Challan generated for OTC:**

The intended bidders are required to draw demand draft in favour of below furnished details.

Sr No.	Account title
1	GOH E- PROC EMD ESCROW A/C DSND HAFED



**Tender document for supply of various variety of rice for Hafed Rice Sheller, Taraori ,Distt Karnal**

Contact Person: DGM(Rice)

Ph No: 01745-242055

E-mail:-dmr\_hafedtaraori@rediffmail.com

**Eligibility Criteria:-**

1. Only Bidders, who are the reputed supplier /authorized dealers of Rice, may apply.
2. The specifications of Rice as per **annexure I-IV** attached.
3. Technical bid & financial bid Performa is enclosed at **Annexure-V & VI**.
4. QUANTITY: Hafed intends to purchase the following quantity:

Sr. No	Variety of Rice (Quantity in Qtl)					
		Wand	Tibar	Dubar	Moongra	Total
1	Pusa Basmati Steam Rice	250	200	100	200	750
2	Superior Permal Rice	1500	-	-	-	1500
3	1121 Basmati Steam Rice	250	-	-	-	250

The above quantity can be increased/ decreased according to the requirement of the Hafed as per terms and conditions of the order. The tenderer will have to quote the rate of minimum 50% of the quantity of the required quantity. The supply of Rice will be made as per the schedule to be given by Rice Mill, Taraori, however, total quantity will have to be supplied within a period of 30 days from the date of supply order.

5. EARNEST MONEY AND SECURITY:-

E- tenders must be accompanied with earnest money as per details given below:-

Sr. No.	Name of Product	Quantity in Qtl.	EMD (In Rs.)
1	Pusa Basmati Steam Rice (Wand)	250	Rs. 35000
2	Pusa Basmati Steam Rice (Tibar)	200	Rs. 25000
3	Pusa Basmati Steam Rice (Dubar)	100	Rs. 10000
4	Pusa Basmati Steam Rice (Moongra)	200	Rs. 10000
5	Superior Permal Rice (Wand)	1500	Rs. 90000
6	1121 Basmati Steam Rice (Wand)	250	Rs. 40000

Earnest money will be deposited through online as per e-tendering process. Tenders without earnest money will be rejected. The earnest money is subject to forfeiture if after submitting the tender, the tenderer refuses from or modifies any of the terms and conditions of the tender and also if the tenderer fails to furnish the requisite security deposit within seven days of the issue of the supply order. The successful tenderers will have to furnish security equivalent to 5% of the total cost of ordered quantity in the shape of Bank Draft. Earnest money of successful tenders will be adjusted towards security deposit for the satisfactory execution of the order. No interest will be payable on EMD/security deposit. Any earnest money already lying with Hafed on account of any other contract (s) will not be adjusted against the earnest money / security amount of this tender. Earnest money through Cheque shall not be accepted.

#### 6. RATE:

Only one rate should be quoted for the entire quantity to be delivered as per Hafed delivery schedule. The tenderer will have to quote the rate of minimum 50% quantity of the tendered quantity. The offers with different supply schedule than specified by hafed shall not be considered and such offer will be treated as conditional offer. The rate offered by tenderers shall be F.O.R. Hafed Rice Sheller, Taraori District Karnal (Haryana) inclusive of GST/All taxes in 50 Kg. nett packing in sound jute bags.

Unloading of the material at Hafed Rice Mill, Taraori District Karnal (Haryana) will be done by Hafed and its cost will also be borne by Hafed.

#### 7. Negotiations:-

Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013 and 16.06.2014 will be applicable. The policy guidelines are available at [https:// haryanaeprocurement.gov.in](https://haryanaeprocurement.gov.in). on home page under section as Corrigendum/Addendums click link on "Policy guidelines for procurement of stores and goods turnkey contracts-negotiation regarding."

#### 8. VALIDITY:

The offered rates will be valid for 30 days from the date of opening of the tender.

#### 9. DELIVERY /PENALTY:

The party will deliver the Rice at Hafed Rice Mill Taraori as per the schedule to be given by the Rice Mill Taraori. However, the total quantity will have to be supplied within 30 days from the date of the confirmed order. In case the Rice is not delivered within the prescribed delivery period within 30 days, then the penalty @ 1% per week or part thereof of the value of undelivered quantity shall be imposed. If the supply is not made as per the schedule/ within delivery period of 30 days then the rice will be purchased at the risk and cost of the party and the security amount so deposited by the party will be forfeited.

#### 10. INSPECTION:-

Physical inspection of stocks shall be done by the authorized officials of HAFED at the time of receipt in the presence of the supplier or his/ her representative, if any. The material will be unloaded only if the authorized officials are satisfied that the quality of the material seems to be of acceptable quality, otherwise the material will be returned back as such at the cost of the supplier. During unloading of the material from each vehicle, 4 random samples will be drawn by the authorized

officials of Hafed in the presence of the supplier or his/ her representative whosoever is present at the time of unloading. For the purpose of testing, one lot of approx. 50 MT rice would be considered and one composite sample for each lot would be prepared by mixing the above said samples drawn from each of the vehicle. Out of these four sealed samples, one sealed sample will be handed over to the supplier, one will be retained by the Rice Mill taraori and the other two will be sent to the third party inspection agency selected by Hafed for testing. Till the test results are received, the rice will be unloaded/ stored separately. The testing of material from the laboratory would be ensured within 5 working days positively and the final decision regarding acceptance/ rejections will be taken on the basis of the test results. Once the material is accepted, it will be stored at a proper place by the concerned officials of HAFED.

The provisions for acceptance/rejection/rebate etc. would be as under:

- i). The rice can be accepted with the prorata cut if the moisture contents are found above 12%. However, stocks having moisture content of more than 14% will be summarily rejected.
- ii). The rice would be rejected if any of the major parameters i.e. Purity, Length and Damaged/ Discoloured, is/are found beyond the prescribed specifications of the tender.
- iii). The rice can also be accepted if any of the parameters, other than above, is/are found beyond the prescribed specifications. However, such rice would be accepted after imposing penalty, the quantum of which would be decided by the Managing Director, Hafed on the basis of the recommendations of the purchase committee.

The testing charges shall be borne by the HAFED, in case the material is accepted otherwise these charges shall be borne by the party. In case the rice is not found of acceptable quality on the basis of the test results, it will be lifted back by the supplier at its own cost.

#### 11. PAYMENT/ REFUND OF SECURITY :-

80% payment shall be released within one week of the acceptance of the material on the basis of test results and satisfactory completion of total supplies. Bank charges shall be deducted from the payment of the supplier, if any. Security amount shall be released /refunded without interest, on satisfactory completion of supplies.

20% payment shall be released after one month.

#### 12. OTHERS:-

- a. Hafed reserves the right to hold negotiations with the bidders after opening of the financial bids. So, the bidders are requested to remain present at the time of opening of the bids. In case, any of the bidders do not remain

present at time of opening of the bids, it shall be presumed that he has quoted non-negotiable rates and decision shall be taken accordingly.

- b. Hafed will have the right to issue supply order in phases to any one or more tenderers whose tenders are accepted.
- c. Hafed reserves the right to accept or reject any or all tenders without assigning any reason.
- d. In case of any dispute, relating to the contract/supply order due to interpretation of the terms and the conditions or due to delay in the delivery, due to any other reason, the matter shall be referred to the Managing Director Hafed, Panchkula or his/her nominee for arbitration whose decision shall be final and binding upon both the parties.

Managing Director,  
Hafed, Panchkula.

**ACCEPTED**

Seal & Signature of the authorized person on behalf of tenderer.

Name \_\_\_\_\_

Address: \_\_\_\_\_

Mobile No. \_\_\_\_\_

Telephone & Fax No. \_\_\_\_\_

**Specifications of 1121 Steam Rice**

<b>Sr. No.</b>	<b>Parameter</b>	<b>Value</b>	<b>Basis</b>
1	Moisture	12.0% Max.	% by weight
2	Purity	92% min	% by weight
3	Length	7.35 mm	Minimum
4	Length	8.35 mm	Average
5	Admixture	7.0% max.	% by weight
6	Foreign matter	Nil	% by weight
7	Paddy grains	Nil	% by weight
8	Stones Broken & Fragments	Nil	% by weight
9	(Below 3/4 <sup>th</sup> of grain-length)	1.0% Max	% by weight
10	Damaged & discoloured	1% Max.	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Excellent	
16	Flavour	Characteristic of Basmati Rice	Marked degree of Aroma
17	Weeviled Grains	Nil	% by weight
18	Rodent hair/Excreta	Nil	% by weight
19	Degree of Whiteness	32 Degree min.	Well Polished
20	Clippings/ tip brokers	10% max.	% by weight

## Specifications for Hafed Special Pusa Basmati Steam Rice

Sr. No.	Parameter	Value	Basis
1	Moisture	12% Max.	% by weight
2	Purity	90% min	% by weight
3	Length	6.75 mm	Minimum
4	Length	7.40 mm	Average
5	Damaged & discoloured	1% Max.	% by weight
6	Admixture	10% max.	% by weight
7	Foreign matter	Nil	% by weight
8	Paddy grains	Nil	% by weight
9	Stones Broken & Fragments	Nil	% by weight
10	(Below 3/4 <sup>th</sup> of grain-length)	2.0% Max	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Excellent	
16	Flavour	Moderate degree of Aroma	
17	Weeviled Grains	Nil	% by weight
18	Rodent hair/Excreta	Nil	% by weight
19	Degree of Whiteness	37 Degree min.	Well Polished
20	Clippings/ tip brokers	10% max.	% by weight

**Annexure- III****Specifications common to all the varieties i.e Tibar, Dubar & Moongra of Rice**

<b>Sr. No.</b>	<b>Parameter</b>	<b>Tibar</b>	<b>Dubar</b>	<b>Moongra</b>
1	Moisture	12.0% Max. (% by weight)	12.0% Max. (% by weight)	12.0% Max. (% by weight)
2	Purity	93% min (% by weight)	93% min (% by weight)	93% min (% by weight)
3	Length	4 mm (Minimum)	3 mm (Minimum)	2 mm (Minimum)
4	Length	5 mm (Average)	4 mm (Average)	3 mm (Average)
5	Damaged & discolored	1% Max. (% by weight)	2% Max. (% by weight)	2% Max. (% by weight)
6	Admixture	7.0% max. (% by weight)	7.0% max. (% by weight)	7.0% max. (% by weight)
7	Foreign matter	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
8	Paddy grains (Per Kg.)	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
9	Stones	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
10	Broken & Fragments	2.0% Max (% by weight) (Below 4 mm)	2.0% Max (% by weight) (Below 3 mm)	2.0% Max (% by weight) (Below 3mm)
11	Chalky & immature	3.0% Max (% by weight)	3.0% Max (% by weight)	3.0% Max (% by weight)
12	Red grains including red striped grain	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
13	Yellow grains	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
14	Cooking quality	Excellent	Excellent	Excellent
15	Flavour	Characteristic of Basmati Rice (Marked degree of Aroma)	Characteristic of Basmati Rice (Marked degree of Aroma)	Characteristic of Basmati Rice (Marked degree of Aroma)
16	Weeviled Grains	Nil % by weight	Nil % by weight	Nil % by weight
17	Rodent hair/Excreta	Nil (% by weight)	Nil (% by weight)	Nil (% by weight)
18	Degree of Whiteness	30 Kett	30 Kett	30 Kett

**Specifications for Hafed Superfine (Permal) Rice**

<b>Sr. No.</b>	<b>Parameter</b>	<b>Value</b>	<b>Basis</b>
1	Moisture	12% Max.	% by weight
2	Purity	90% min	% by weight
3	Length	5.50 mm	Minimum
4	Length	6.00 mm	Average
5	Damaged & discoloured	1% Max.	% by weight
6	Admixture	7% max.	% by weight
7	Foreign matter	0.5%	% by weight
8	Paddy grains	Nil	% by weight
9	Stones Broken & Fragments	Nil	% by weight
10	(Below 3/4 <sup>th</sup> of grain-length)	2.0% Max	% by weight
11	Chalky & immature	3.0% Max	% by weight
12	Red grains including red striped grain	Nil	% by weight
13	Yellow grains	Nil	% by weight
14	L/B ratio	4.2 min.	
15	Cooking quality	Very good	
16	Weeviled Grains	Nil	% by weight
17	Rodent hair/Excreta	Nil	% by weight
18	Degree of Whiteness	Double polished	
19	Clippings/ tip brokers	10% max.	% by weight



**TECHNICAL BID**

**TECHNICAL BID FOR PURCHASE OF RICE**

**Name of the Party** : \_\_\_\_\_

**Address** : \_\_\_\_\_

Following documents are to be submitted for technical qualification:

<b>SN</b>	<b>Particulars</b>	<b>Remarks</b>
1	Details of the items for which Bid is submitted	
	<b>Name of the Item</b>	<b>Quantity</b>
		<b>Amount of EMD</b>
2	Total amount of EMD deposited	Rs.....
3	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any	
4	Self attested copy of PAN No. of the tendering company along-with a performa invoice.	
5	Self attested photocopy of the GST Registration Number.	
6	Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document	

**Note:** Certified scanned copy of the above noted documents should be uploaded.

**Authorized Signatory**

Name: \_\_\_\_\_

Mb.No. \_\_\_\_\_

E-Mail \_\_\_\_\_

**Annexure VI**

**Performa of financial Bid**

**I. Rates per qtl. F.O.R. HAFED Rice Mill Taraori in 50 Kg packing in sound jute bags.**

<b>S. No.</b>	<b>Variety of Rice</b>	<b>Required Qty (in Qtls.)</b>	<b>Quantity offered in Qtls.</b>	<b>Offered basic rate excluding GST</b>	<b>Total Rate Including tax (Basic Rate + GST)</b>
1.	Pusa Basmati Steam Rice (Wand)	250			
2.	Pusa Basmati Steam Rice (Tibar)	200			
3.	Pusa Basmati Steam Rice (Dubar)	100			
4.	Pusa Basmati Steam Rice (Moongra)	200			
5.	Superior Permal Rice (Wand)	1500			
6.	1121 Basma Steam Rice (Wand)	250			

Yours faithfully,

Seal & Signature\_\_\_\_\_

Name\_\_\_\_\_

Full Address\_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_