



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5, PANCHKULA, HARYANA (INDIA)
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Notice Inviting Expression of Interest (EOI)

For development and implementation of an integrated e-Procurement solution for real-time data/ information and processing/ release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains

The Haryana State Cooperative Supply and Marketing Federation Limited, (HAFED) invites Expression of Interest (EOI) from the eligible Banks for development and implementation of an integrated e-Procurement solution for real-time data/ information and processing/ release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains, on zero-cost basis to HAFED.

The details of the EOI can be downloaded from the Hafed's website www.hafed.gov.in. The last date for submission of proposals/bids is 14.03.2018 at 11:00 AM, which will be opened on the same day at 11:30 AM at the Hafed Corporate Office, Sector-5, Panchkula in the presence of the bidders or their authorized representatives, who may wish to be present.

Hafed reserves the right to reject any/all EOIs without assigning any reason at its sole discretion without assigning any reason and shall bear no liability whatsoever consequent upon such a decision.

MANAGING DIRECTOR

Expression of Interest (EOI)

For development and implementation of an integrated e-Procurement solution for real-time data/information and processing/ release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains.

Background:

The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) is the Haryana's largest cooperative federation serving farmers and consumers since 1966. Procurement of foodgrains from farmers at MSP for delivery to the federal government, warehousing, arrangement and distribution of agri-inputs, agro-processing and marketing are its core activities. Over the years HAFED has become one of the leading organizations of the Haryana State being its largest food grain procurement agency and a premier warehousing agency for scientific storage of foodgrains. The foodgrains procurement procedure presently being followed by the HAFED is as under:

- (i) Hafed makes procurement of foodgrains through the network of its member Cooperative Marketing Societies (CMS) at mandi/block level in the State. In case where the CMS does not have the required infrastructure to undertake the procurement, then Hafed takes a decision whether the procurement will be done directly from the farmers or through the Billing-cum-Payment Agent (BCPA), who works directly under the Hafed.
- (ii) Food grains are purchased from the farmers at the shop of the Arhtias and also at the shop of the CMS. At the end of the day, Bidding Register, clearly showing summary of purchases, is jointly signed by the Purchaser, Manager CMS and the officials of the Market Committee and the State Food Department.
- (iii) 100% truck weighment of the stocks is done. Generally double weighment of the stocks, one at the time of dispatch from the mandi and then at the time of receipt at the warehouse is done. In exceptional cases, one time weighment is done.
- (iv) Proper account of wheat stocks packed in Jute and HDPE/PP gunny bags is separately maintained.

- (v) The packing material for packing of food grains is supplied by the Hafed to the CMS and by the CMS to the Arhtias. The CMS maintains proper record of gunnies issued to each Arhtia on day-to-day basis, gunnies used in packing and the balance gunnies with the Arhtias. Excess gunnies, if given to the Arhtias, are taken back and returned to Hafed immediately after procurement season. Gunnies account is reconciled at the end of the procurement season. The cost of balance gunnies with the CMS, if any, which are not returned to HAFED is recovered from the CMS.
- (vi) The District Office maintain a seriatim of Inward Delivery Challans while issuing the same to the concerned Cooperative Marketing Society. The concerned CMS issues these delivery challans to its lifter in seriatim order, who issue the same in chronological order. Inward Delivery Challan must state the type of bags loaded into the trucks. For this purpose, stamp of either "Jute" or "HDPE/PP" is put on the delivery Challan and bags loaded against the respective delivery Challan is ticked properly. The Jute and HDPE/PP bags of wheat are loaded in separate vehicles and in no case both the types of bags are allowed to be loaded in one truck.
- (vii) The Inward Delivery Challan (PR02/00) for each truck at the time of lifting of wheat stocks from mandi from the shop of each Arhtia is prepared by the Lifter of the CMS, which is signed by the Lifter/Purchaser and Manager of the CMS.
- (viii) The CMS concerned is responsible for quantity and quality of stocks purchased in the Mandi, upto its delivery at designated storage godown/ plinth/ FCI Depot.
- (ix) The CMS reconciles the quantity both in number of bags as well as in weight of wheat bags lifted from the mandi as per inward delivery challans and the numbers of bags and weight received at the receiving end at FCI/ Hafed designated godowns on daily basis. The CMS immediately recovers the shortages due from the Arhtias concerned.

(x) **Recovery of shortages:**

- a) The shortages observed at the time of receipt of stocks at the warehouse are recorded on the inward delivery challan by the Store Keeper both in number of bags and in weight as well.
- b) Similarly, the Purchaser/Centre Incharge will also report immediately about the shortages, if any, in the direct delivery from mandi/purchase centre to the FCI Depot, to the Manager CMS and the District Office Hafed on day-to-day basis so that necessary recovery/deductions may be made immediately from the quarter concerned.

(xi) **Payment procedure:**

- a) The CMS maintains Arhtia-wise ledger and demands the payment from Hafed accordingly.
- b) Payment to the Arhtias is made as per actual lifting and receipt of the stocks at the storage point. The District Managers send requisition of funds to the Head Office, Panchkula by 10:00 AM everyday through e-mail, which is examined and accordingly funds are transmitted by the Head Office to the CMS account directly.
- c) The CMS accordingly transfers funds/payment to the concerned Arhtias.

At present, there is a network of 382 mandis/purchase centres in the State of Haryana. However, as per need, new mandis/purchase centres are opened by the State Food Department, in case basic amenities are provided by The Haryana State Agriculture Marketing Board (HSAMB). Out of the total 382 mandis/purchase centres, 110 mandis exclusively and 91 mandis/purchase centres on shared basis were allotted to Hafed for procurement of wheat during the RMS 2017-18.

Presently, the total procurement process is manual and the entries of the procurement are thereafter feeded into the available procurement/warehouse softwares. Real-time information/data is not available for monitoring and assessment of the procurement. Timely payment to the farmers/artias is an integral part of the whole procurement process. As per the Government's policy/instructions, all efforts should be made to ensure timely payment to the farmers within 48-72 hours of the

procurement of the produce, however, there is generally a delay due to absence of real-time figures/ information regarding the actual procurement and lifting of food grains from a particular farmer/arhtia in a mandi/purchase centre.

In order to get real-time information/data about the procurement and to ensure timely payment to the farmers/artias, **HAFED invites Expression of Interest from the eligible Banks** to develop and implement an integrated e-Procurement solution for real-time data/information and processing/release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains, on zero-cost basis to HAFED i.e. the costs of application and its running and maintenance will be borne by the participating bank(s).

1. Eligibility Criteria

The Bank(s) intending to bid for providing an integrated e-Procurement solution for real-time data/ information and processing/release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains, on zero-cost basis to HAFED, shall fulfil the following eligibility criteria:

- (i) Should be a Banking Company in India registered under the Reserve Bank of India.
- (ii) Should have presence/branches in all over the State of Haryana at Block/Tehsil level.
- (iii) Should not have been debarred or blacklisted by any Central/ State Government or Governmental Agency at the time of submission of the proposal.
- (iv) Should have a prior experience of successfully implementing at least one such or similar project in a State or Central Government Organisation.

Note: Appropriate documentary proof(s) with necessary details should be attached for all above requirements.

2. Broad Scope of Work

The scope of work will include, but not limited to, the following activities:-

- i. The bank(s) will be responsible for development and implementation of the integrated e-Procurement solution to capture/ record all the transactions as given in the background above in an online/real-time system.

- ii. Development of Terminal Grain Procurement Software with required input fields to capture purchase or procurement data as prescribed by HAFED.
- iii. Deployment and smooth functioning of the terminals in designated Mandis/ Purchase Centres.
- iv. Providing transaction details on-line to HAFED.
- v. To credit the CMS/Arhtias/Farmers' accounts as per the instructions of the HAFED.
- vi. Providing web based e-Portal to HAFED for processing of payment to Arhtias after following the prescribed approval process of HAFED.
- vii. To impart training to procurement officials for terminal handling.
- viii. Besides the solution for payment to the CMS/farmers/arhtias, the other integrated applications required to bring in more efficiency in the procurement operations are as under:-
 - Issue of gunny bags/bardana to the Arhtia
 - Recording of agency purchase
 - Recording of movement of foodgrains from mandi
 - Payment of transportation charges
 - Payment of labour charges
 - Payment of mandi taxes i.e. Market fee & RD cess.
 - Payment of commission to the member CMS

3. Project Schedule/Time Limit:

HAFED intends to implement the integrated e-Procurement solution in the coming Rabi Marketing Season 2018-19 starting w.e.f. 01.04.2018.

4. Submission of Proposal

All interested and eligible Banks are hereby invited to submit the documents, as under:

- (i). Containing information/supporting documents as indicated in the 'Eligibility Criteria'.
- (ii). Detailed profile of the organization with areas of in-house expertise, experience both physical and financial in Project Management activities

in industrial/ infrastructure, previous work of monitoring etc. A copy of incorporation/registration certificate and PAN must be attached with the proposal.

- (iii). Methodology & Work Plan proposed.
- (iv). Should provide a list of number of branches in the State of Haryana and the locations of these branches.
- (v). Should provide details of any existing or potential conflict of interest.
- (vi). Proof regarding successfully implementation of at least one such or similar project in a State or Central Government Organisation.
- (vii). A copy of this document duly signed by the authorised signatory on each page as a token of acceptance of all the terms & conditions.
- (viii). Non-refundable Demand Draft of Rs. 25,000/- (Rupees Twenty Five Thousand only) plus Service Tax, in favour of The Haryana State Cooperative Supply and Marketing Federation Limited payable at Panchkula/Chandigarh towards processing fees.
- (ix). Any/all other information/document(s) as required in support of this document and as mentioned elsewhere.

5. Sealing and Marking of Proposal

The applicant organization shall seal the Proposal in an envelope marked on the top as **“Application for providing an integrated e-Procurement solution for real-time data/information and processing/release of the payment to the Cooperative Marketing Societies/Arthias/Farmers on account of procurement of foodgrains”** and addressed so as to reach the following address:

The Managing Director,
The Haryana State Co-operative Supply and
Marketing Federation Limited (HAFED),
Sector-5, Panchkula (Haryana) – 134109
Phone No: 0172-2590520-26

6. Other requirements

- (i). The proposal may be submitted by Registered post/Speed post/ Courier/ By hand delivery at the above mentioned address. Telex, cable, email or facsimile proposals will not be accepted under any circumstances.
- (ii). **The last date and time for the receipt of the proposal is 14.03.2018 by 11.00 AM.**
- (iii). The application received after the last date and time will not be considered in any circumstances.

7. Evaluation of Bids

- (i). The bids shall be opened on **14.03.2018 at 11:30 AM** at Hafed Corporate Office, Panchkula.
- (ii). The representatives of the interested bidders may be present during opening of bids.

8. General Terms and condition of work

- (i). Prior to the commencement of the contract, the applicant organization is required to sign an agreement on non-disclosure, confidentiality and IPR to which access is provided to the Bank's resources.
- (ii). No charges shall be incurred by HAFED other than those specifically specified herein, if any and the Bank(s) shall be responsible for insurance and any other statutory requirements of the personnel deputed for carrying out the activities to accomplish the objective and the scope of work.
- (iii). No subjective condition will be accepted in the bid.
- (iv). On the basis of evaluation of proposal(s) submitted by the Bank(s), the competent authority of HAFED will assign the work to the selected Bank(s) only as per the suitability of their proposal to HAFED. If the competent authority deems fit, the work may also be divided and allotted to more than one Bank. The decision taken by such Authority of HAFED will be final and binding on the participating Bank(s).

- (v). The competent authority of HAFED shall be the only authority to accept and/or reject any of the proposal(s) and no further queries will be entertained.

9. Amendment in the terms & conditions

At any time, prior to the deadline for submission of applications, HAFED either on its own or on request of any participating Bank may amend this document, which will be informed to all by way of publication in the newspaper(s) and at the HAFED'S website.

10. Processing fee

- (i) The applicants shall pay a non-refundable amount of Rs. 25,000/- (Rupees Twenty Five Thousand only) plus applicable service tax etc. as processing fee. This amount shall be paid through a demand draft drawn on any scheduled bank in favour of the Haryana State Cooperative Supply and Marketing Federation Limited payable at Panchkula/ Chandigarh and shall be enclosed with the application at the time of submission, failing which the application shall be rejected.
- (ii) The applicant shall bear all costs associated with the preparation and submission of its Application. HAFED will in no case be responsible or liable for those costs, regardless of the conduct or outcome.

11. Right to Accept/ Reject any or all Applications

HAFED reserves the right to accept and / or reject any or all proposals/applications and to annul the qualification process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.

12. Court Jurisdiction

The disputes, if any, arising between the Bank(s) and HAFED shall be resolved amicably, failing which it shall be referred to an Arbitrator appointed by the Managing Director, HAFED, as per the relevant provisions under Arbitration and Conciliation Act, 1996 subject to the exclusive jurisdiction of courts at Chandigarh/Panchkula.

13. Clarification

For any further clarification please contact – the Chief General Manager/General Manager (Procurement & Warehouse), HAFED, Sector-5, Panchkula (Haryana).
Contact No: 0172-2590520-26.

14. Number of Proposals

No bidder or its Associate shall submit more than one proposal for the engagement. Consortium of parties is also not permitted under this bid.

15. Cost of Proposals

The applicant/bidder shall be responsible for all of the costs associated with the preparation of their proposals and their participation in the bid process including subsequent negotiations/ visits to HAFED Office, Project Site etc. HAFED will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

16. Commencement of Assignment

The selected Bank(s) shall commence the services/assignment within seven days from the date of signing of the Agreement or w.e.f. 01.04.2018, whichever is earlier.

17. Indemnity

The Bank(s) shall, subject to the provisions of the Agreement, indemnify HAFED for any direct loss or damage that is caused due to any deficiency in services.

18. Drop Dead Fee

The Bank(s) shall, subject to the provisions of the Agreement, indemnify HAFED for any direct loss or damage that is caused due to any deficiency in services.

19. Language of Application

The language of the Application as well as the supporting documents shall be in English / Hindi.